

California Medical Licensure: A Resource for UCSF Fresno House Staff

UCSF Fresno requires all trainees with less than 36 months of postgraduate training to have a Postgraduate Training License (PTL) within 180 days after enrollment in an ACGME accredited postgraduate training program or by June 30, 2020 for current, unlicensed residents (as of January 1, 2020) during the transition period. Please review UCSF Fresno's [Licensure Policy](#) for details and UCSF Fresno's online resources at: <https://www.fresno.ucsf.edu/housestaff-portal/licensedearesources/>.



Required Items/Forms	Notes
Application for Osteopathic Postgraduate Training License Instructions	Includes minimum PTL requirements, general information, and application checklist.
Form OMB.22* Application for Osteopathic Postgraduate Training License	Complete all fields, answer all questions. If something isn't applicable write "N/A." Applications for current UCSF Fresno residents will be notarized at the License Fair. Your address is public record – use your department's address, not your home address.
Application Fee*	A fee of \$540 is due with application submission. Applicants should provide a check or money order payable to the "Osteopathic Medical Board of California" or "OMBC."
Photos*	Three 2"x2" passport quality photos will be available at the License Fair. Photos are required on the application documents before they can be notarized. Contact GME for photos if you don't attend the fair.
Fingerprints*	Complete the Live Scan form in the application packet. Fingerprinting will be available at the License Fair. Take cash or check in the amount of \$20, payable to "Live Scan Fresno." Credit cards won't be accepted.
Medical School Diploma*	Applicants must include a copy of their medical school diploma with application. Copy doesn't have to be original or certified.
Medical School Transcript	You must have a certified official medical school transcript mailed directly from your medical school to the Board.
Official Examination Scores	Certified COMLEX exam scores must be sent directly by the NBOME to the Board. Contact NBOME to request scores.
Form OMB.25 Certificate of Completion of AOA or ACGME Postgraduate Training	This form is only necessary if there is prior postgraduate training. The form must be submitted directly from the applicants' previous programs to the Board.
Form OMB.23 Postgraduate Training Program Enrollment Certification Form	This form will be completed by your current UCSF Fresno program and must be mailed directly from the program to the Board. UCSF Fresno requires the University seal; form shouldn't be notarized.
*Highlighted items should be included in the application packet residents take to the License Fair.	
Check with your program coordinator to verify who is responsible for mailing the application. It's best to use a tracking method when mailing your application.	
Once your paperwork is processed, the Board will send you a welcome or status letter to notify you of any missing documents and/or request additional information. Provide your email address on the application to expedite this notice.	