

THE COLLECTION:

Reference Collection includes dictionaries, directories and those clinical texts that are consulted so frequently that it is necessary to restrict their use to the library. The reference collection is located at the beginning of the book collection.

Books are arranged on the shelf according to the National Library of Medicine classification system. Books holdings are listed in the card catalog separately by subject and by author/title. They are shelved in the stacks at the sound end of the library. Books circulate for two weeks and may be renewed once.

Journals are shelved alphabetically by title. The current month's issues are shelved in the periodical reading room at the east end of the library. Older issues are shelved in the stacks at west of the library. Current issues of journals may not circulate. Back issues may be checked out for one week but cannot be renewed. Lists of the library's journal holdings are found at various locations throughout the library.

Audiovisual programs are shelved immediately following the book collection. These include U-matic and VHS videocassettes, 35mm slides, and audiocassettes. Audiovisual programs are listed in the card catalog by subject and title. ?? and projection equipment is located in the Computer Resource Center and in the Computer Training Room at the east end of the library.

THE COLLECTION:

Patient Health Education Materials are available in book, audiovisual and pamphlet formats. This collection is shelved immediately following the audiovisual collection.

Miscellaneous: The library receives newspapers, weekly news magazines, and Consumer Reports. The collection also includes printed indexes, materials on management and computer utilization, and general materials such as encyclopedias, world atlases, local maps, etc.

LIBRARY ORIENTATION AND INSTRUCTION:

Tours of the library and instruction on the use of online computer databases and other library resources are available on an individual or group basis.

For more information about the library's services or its collection, contact a member of the library staff.



**VETERANS AFFAIRS
CENTRAL CALIFORNIA
HEALTH CARE SYSTEM**

2615 E. Clinton Avenue
Fresno, CA 93703-2286
(559) 228-5341



**VETERANS AFFAIRS
CENTRAL CALIFORNIA
HEALTH CARE SYSTEM**

Library Users Guide



Fresno, California

STAFF:

Cynthia Meyer
Ext. 5542
Medical Librarian

Daphne Parry
Ext. 5541
Program Support Assistant

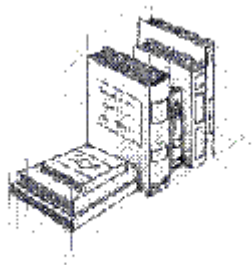
LIBRARY HOURS AND LOCATION:

Monday through Friday
8 a.m. to 4:30 p.m.

Closed Weekends and Holidays

Location: First floor of the Medical Education Building

After hours access is available to staff members by calling Security at 225-6100, extension 5580.



ELIGIBILITY:

All VA Central California Health Care System staff members, and the faculty and students of the U. C. San Francisco Fresno Medical Education Program area eligible for full use of the library's services and materials. Other community health care professionals or students may use the library collection, but may not check out materials or use restricted services.

THE SERVICES:

Reference: Reference services are available to help the user locate specific information.

Interlibrary Loan Service: The library will obtain copies of material it does not own by borrowing the material from other libraries. To request an interlibrary loan, provide the library staff with a complete bibliographic citation of the material you desire. It takes two days to two weeks to obtain material through this process.

Photocopy Service: A photocopy machine and a microfilm reader/printer are available, free of charge, to make copies of library material. The library staff will also photocopy library material for you. They will provide only one copy of library owned material. The turnaround time is approximately two working days.

COMPUTER SERVICES:

MEDLARS/MEDLINE & KNIGHT-RIDDER (formerly DIALOG):

The library staff has access to the 20+ databases in the National Library of Medicine's MEDLARS system and the 400+ databases available through KNIGHT-RIDDER. Searches in these databases are performed for you by the medical librarian. Turnaround time is one working day, though request received before 12 noon are usually available the same day. To request a search, contact the medical librarian.

MELVYL/MEDLINE: The library has several computers which can be used to access the University of California's MELVYL system, which includes the on-line catalog for the University of California libraries and a variety of databases (including MEDLINE and Psychological Abstracts). MEDLINE on MELVYL is menu-driven, very easy to use, and free of charge. To use this system you must first obtain a password from the UCSF Fresno Computer Center.

Computer Resource Learning Center:

The library computer resource center offers public access to various types of computer hardware, software and instruction programs. Library computers may be used to access CD-ROM programs, email or the Internet, type reports, produce spreadsheets or computer-generated slides.